

DALLAS ELEMENTARY SCHOOL DISTRICT #327  
MINUTES OF REGULAR BOARD MEETING  
OCTOBER 19, 2023  
ROOM 5

The meeting was called to order at 6:35 p.m.

Members answering roll were:

|                   |         |                |         |
|-------------------|---------|----------------|---------|
| Bob Castillo      | Present | Sarah Schaefer | Present |
| Scott Faul        | Present | Erica Stewart  | Present |
| Shasta Heidbreder | Present | Lee Wibbell    | Present |
| Hanna Moss        | Present |                |         |

Also present were: Mrs. Tucker, Mrs. Simon, Mrs. Finch and Carrissa Todd

A moment of silence was observed.

Carrissa Todd came in to discuss a matter that happened with her daughter in regards to transportation after school. On Wednesday, October 18, 2023, Ms. Todd called the school and told the staff member who answered the phone that her daughter was going to be picked up after school. The note did not get to her daughter and she rode the bus home. Ms. Todd asked the staff member who was outside "Where is my daughter?" The staff member responded "I don't know." This is not the first incident that has happened. Ms. Todd explained that another time her daughter was put in another vehicle and she was three cars behind that vehicle. The vehicle then took her daughter home. After Ms. Todd left the meeting a staff member let the board know that the incident involving the other vehicle was not a random vehicle, it was Ms. Todd's grandmother. The staff member working the car line asked Ms. Todd's grandmother if she was also picking up her great granddaughter. She said yes. The child was released to the great grandmother who sometimes picks up Ms. Todd's daughter.

After a discussion the board decided that the Transportation Change form would be updated. A line with the name of who called and phone number and a line of the name of the person picking up the student would be added. A copy of the notes sent home would be sent out with the person working the carline to insure no parent hears "I don't know". A text will be sent to Ms. Todd whenever she calls to change transportation to confirm the school has the right message.

The consent agenda was presented to the board for review. A motion was made by Heidbreder, seconded by Moss, to approve the items on the Consent Agenda as presented (Roll Call).

|                   |     |                |     |
|-------------------|-----|----------------|-----|
| Bob Castillo      | Yea | Sarah Schaefer | Yea |
| Scott Faul        | Yea | Erica Stewart  | Yea |
| Shasta Heidbreder | Yea | Lee Wibbell    | Yea |
| Hannah Moss       | Yea |                |     |

Motion carried 7 Yeas

The bills were presented to the Board for payment. A motion was made by Stewart, seconded by Wibbell, to pay the bills as presented (Roll Call).

|              |     |                |     |
|--------------|-----|----------------|-----|
| Bob Castillo | Yea | Sarah Schaefer | Yea |
|--------------|-----|----------------|-----|

|                   |     |               |     |
|-------------------|-----|---------------|-----|
| Scott Faul        | Yea | Erica Stewart | Yea |
| Shasta Heidbreder | Yea | Lee Wibbell   | Yea |
| Hannah Moss       | Yea |               |     |

Motion carried 7 Yeas

The Board Member code of conduct rule #7 was read from the IASB Code of Conduct Principles.

A motion was made by Heidbreder, seconded by Stewart, to approve the FY 2023 Annual Financial Report (Roll Call).

|                   |     |                |     |
|-------------------|-----|----------------|-----|
| Bob Castillo      | Yea | Sarah Schaefer | Yea |
| Scott Faul        | Yea | Erica Stewart  | Yea |
| Shasta Heidbreder | Yea | Lee Wibbell    | Yea |
| Hannah Moss       | Yea |                |     |

Motion carried 7 Yeas

A motion was made by Heidbreder, seconded by Faul, to approve the Administrator and Teacher Salary and Benefits Report as presented (Roll Call).

|                   |     |                |     |
|-------------------|-----|----------------|-----|
| Bob Castillo      | Yea | Sarah Schaefer | Yea |
| Scott Faul        | Yea | Erica Stewart  | Yea |
| Shasta Heidbreder | Yea | Lee Wibbell    | Yea |
| Hannah Moss       | Yea |                |     |

Motion carried 7 Yeas

Mrs. Tucker informed the board that the rooms reserved for the Triple I conference this year will be at the Shearton Grand Chicago. Board members were also given a schedule of events for the conference.

A motion was made by Heidbreder, seconded by Moss, to approve a Christmas gift (Turkey & Ham) for district employees in the amount of \$45-\$50 per employee (Roll Call).

|                   |     |                |     |
|-------------------|-----|----------------|-----|
| Bob Castillo      | Yea | Sarah Schaefer | Yea |
| Scott Faul        | Yea | Erica Stewart  | Yea |
| Shasta Heidbreder | Yea | Lee Wibbell    | Yea |
| Hannah Moss       | Yea |                |     |

Motion carried 7 Yeas

Principal and Superintendent reports were given to the board.

A motion was made by Heidbreder, seconded by Schaefer, to enter the Closed Meeting at 7:50 p.m. to discuss items per 5 ILCS 120/2(c)(1)(10) (Roll Call).

|                   |     |                |     |
|-------------------|-----|----------------|-----|
| Bob Castillo      | Yea | Sarah Schaefer | Yea |
| Scott Faul        | Yea | Erica Stewart  | Yea |
| Shasta Heidbreder | Yea | Lee Wibbell    | Yea |

Hannah Moss            Yea

Motion carried 7 Yeas

A motion was made by Wibbell, seconded by Moss, to leave closed meeting and return to open meeting on October 19, 2023 at 8:25 p.m. (Voice)

A motion was made by Faul, seconded by Faul, to approve the Personnel Report as amended (Roll Call).

|                   |     |                |     |
|-------------------|-----|----------------|-----|
| Bob Castillo      | Yea | Sarah Schaefer | Yea |
| Scott Faul        | Yea | Erica Stewart  | Yea |
| Shasta Heidbreder | Yea | Lee Wibbell    | Yea |
| Hannah Moss       | Yea |                |     |

Motion carried 7 Yeas

A motion was made by Stewart, seconded by Faul, to adjourn at 8:45 p.m. (voice).

The next regular Board of Education meeting will be held November 15, 2023 at 6:30 p.m.

\_\_\_\_\_  
Board President, Bob Castillo

\_\_\_\_\_  
Board Secretary, Erica Stewart

Approved: \_\_\_\_\_